

PROCEEDINGS OF THE GREEN BAY WATER COMMISSION

Meeting of the Water Commission held at 8:30 a.m., Monday, October 12, 2015 at the Water Utility office.

Present: James F. Blumreich, Kathryn Hasselblad-Pascale, Leon R. Engler, John C. Heugel, Douglas J. Martin, Nanette M. Nelson, Ald. Sladek. Also present: General Manager Quirk, Information Services Manager Brunner, Water Quality Manager Hardwick, Pumping Operations Manager Landwehr, Metering and Customer Service Manager Mahoney, Comptroller Mueller, Engineering Services Manager Powell, City of Green Bay Human Resources Director Lynn Boland, Water Commission Attorney Vande Castle, Patrick Glynn of Carlson Dettman Consulting, and Recording Secretary Smith.

Absent: Lisa Bauer-Lotto (excused)

Action items

1. The meeting was called to order by President Blumreich. A motion was made by Hasselblad-Pascale, seconded by Nelson, and unanimously carried to approve the Water Commission Meeting minutes of September 14, 2015, with an update to item #2 that the City of De Pere has now signed the agreement mentioned in said item.
2. Patrick Glynn of Carlson Dettman Consulting gave a Powerpoint presentation on the salary study for the Green Bay Water Utility. The presentation included information on the where comparable data was obtained, the structure of the study, and how the Utility's data looked using this model.

A motion was made by Heugel, seconded by Nelson, and unanimously carried to accept the 2015 Green Bay Water Utility classification and compensation study as presented by Carlson Dettman.

Discussion ensued about the implementation of the study. General Manager Quirk explained the feasibility of the study. She explained the circumstances throughout the current fiscal year that allowed a large portion of the money to be made available toward the amount needed for the remainder of the year, and that the managers would budget for the 2016 increase. Comptroller Mueller presented the cost of the Utility's current salary structure.

General Manager Quirk explained her strategy of moving applicable positions to a median market value and implementing a hybrid system for wage increases beyond that, as well as the reasoning behind her strategy.

Human Resources Director Boland made a suggestion to use a phasing-in method to raise the wages to the median market value.

A motion was made by Heugel, seconded by Hasselblad-Pascale, and unanimously carried to adopt an implementation strategy that includes due consideration of the 2015 Green Bay Water Utility classification and compensation study, presented by Carlson Dettman, and other relevant information available to the Commission.

Hasselblad-Pascale left at 9:59 A.M.

Information Items

3. The Commissioners reviewed the financial report. Comptroller Mueller presented the Green Bay Water Utility financial statements as of August 31, 2015, and the September 30, 2015 Cash Position. Comptroller Mueller stated that Tuesday, October 20th, at 2:00 PM would be the public hearing regarding the rate increase. There will be a 3.7% rate increase for residential customers, a 6.45-6.47% rate increase for wholesale customers, and a 6.5% increase for industrial customers. The Public Fire Protection rate would not increase.

4. General Manager Quirk presented her report to the Water Commission:

The 36" Interconnect Project will begin Wednesday, October 14th, and is projected to be complete by the December 25th. Engineering Services Manager Powell is meeting with the construction team to coordinate efforts. The project will make it easier for repairs to be done on the 36" main by allowing the water flow through other pipes.

A new Filter Plant Operator was hired to replace retiree Mike Palubicki. His name is Joe Johnson from Sheboygan Water and he is starting on October 15th.

Advertisements have been place for a new Distribution Maintenance Worker to replace retiree Rodney Van Lanen.

The Lagoon Dredging Project will be starting next week. It should take 5-6 days to finish the project.

A job request for the position of Water Operator Intern was submitted to NWTC.

In an effort to improve the electricity efficiency of the 6 large pumps at the Lake Station, monitoring of electricity generated will be starting soon. AECOM has installed the meters. The computers are set up to track system parameters that were necessary to determine efficiency.

Two new Pressure Reducing Valves (PRVs) are being installed to allow metering of flowrate and electronic adjustments to better balance the zones.

General Manager Quirk and Commissioners Hasselblad-Pascale and Blumreich had attended the AWWA-Wisconsin Section annual conference. Topics at the conference included issues that Wisconsin water utilities are and will be facing in the upcoming years.

5. Motion made by Engler, seconded by Blumreich, and unanimously carried to adjourn the meeting.

Meeting adjourned at 10:15 a.m.

Respectfully submitted,

Leon R. Engler, Secretary